



The American Legion
Turner-Brandon Post 7
 1760 Turner Street
 Clearwater, FL 33756-6247
<http://www.alpost7clwr.org>



2022 ELECTION INFORMATION

Nominations for Post Officers and Executive Board members listed below will be accepted at the respective April meetings. **Attendance is required for nomination!**

Membership cards will be checked. Only members whose dues are current are eligible to serve as post officers and executive board members.

If you are a member of Post 400 out of Orlando, Dept of Florida, you must transfer into Post 7 before the meeting if you wish to have voice and vote at the meeting, or to serve.

	American Legion Post 7	S.A.L. Squadron 7	Auxiliary Unit 7
Nominations	Tue Apr 5th @6PM	Wed Apr 13th @7PM	Tue Apr 19th @6PM
Election	Tue May 3rd @6PM	Wed May 11th @7PM	Tue May 17th @6PM
2022 Dues	Dues: \$45.00	Dues: \$25 (\$12 under 18)	Dues \$32.00
Officers	Commander	Commander	President
	1 st Vice Commander	1 st Vice Commander	1 st Vice President
	2 nd Vice Commander	2 nd Vice Commander	2 nd Vice President
	Finance Officer	Finance Officer	Treasurer
	Chaplain	Chaplain	Chaplain
	Historian	Historian	Historian
	Sergeant at Arms	Sergeant at Arms	Sergeant at Arms
	Executive Committeeman	Executive Committeeman	Member at Large
	Executive Committeeman	Executive Committeeman	Member at Large
	Executive Committeeman	Executive Committeeman	Member at Large
	Executive Committeeman	Executive Committeeman	

DUTIES OF OFFICERS

American Legion Post 7	S.A.L. Squadron 7	Auxiliary Unit 7
Commander	Commander	President
Chief Executive Officer and shall ensure the bylaws and Standing Rules are implemented and followed; security and fund controls exist; finances and business activities are on sound footing.		
1st Vice Commander	1st Vice Commander	1st Vice President
The 1 st vice commander acts as a representatives of the Commander and may preside over meetings of the Executive Committee and perform other duties for the commander or President.		
2nd Vice Commander	2nd Vice Commander	2nd Vice President
The 2 nd vice commander also acts as a representatives of the Commander and may preside over meetings of the Executive Committee and perform other duties for the commander or President.		
Finance Officer	Finance Officer	Treasurer
Finance Officers are Treasurers are charged with the custody of funds and maintain funds; prepare and follow the annual budget, advising when adjustments are needed; keep its accounts current and report thereon at regular meetings; advise and consult with the Commander, President, and Board.		
Chaplain	Chaplain	Chaplain
As spiritual leader, the chaplain is an integral part of all American Legion ceremonies, especially the installation of officers; the initiation of new members; the dedication of halls, monuments or colors; and funeral services and other rituals that are standard throughout the organization.		
Historian	Historian	Historian
Accurately records the accomplishments and significant events that occur during the course of his or her term. It should be the responsibility of the historian to record the activities throughout the year		
Sergeant at Arms	Sergeant at Arms	Sergeant at Arms
The sergeant-at-arms is responsible for preparing the hall or meeting room for the initiation, and should see to it that the following items, which are presented to new members during the ceremony, are on hand in sufficient quantity: small U.S. flags, American Legion lapel pins and flag etiquette booklets.		
Executive Committeeman #1-4	Executive Committeeman #1-4	Member at Large #1-3
The Executive Committeemen and Auxiliary's Members at Large serve on the board and have voice and vote at their respective board meetings.		
APPOINTED OFFICERS		
Adjutant	Adjutant	Secretary
The adjutant or corporate secretary is the personnel officer, Initiates contact with individual post members, maintains the membership records, minutes of meetings, checks up and assists the work of the other officers and committees, and publishes official orders, announcements and instructions. Duties are mainly administrative.		
Judge Advocate		
Shall be to advise at various meetings and Robert's Rules of Order, advise on the construction and interpretation of the Posts' Bylaws and Standing Rules, perform such other duties as are usually incident to the office, and shall perform such other duties as may be required. Ideally, the incumbent of this officer position is a Past Post Commander.		
Service Officer		
Accredited American Legion service officers are specially trained to provide expert assistance, free of charge, to veterans and their families. While the majority of a service officer's work involves application for VA disability benefits, these compassionate professionals also provide information, referrals and resources on education, employment and business, death benefits and other important topics.		